

SAMPLE LETTER OF INVITATION

(Date)

Consular Officer

United States (Consulate or Embassy)

(City), (Country)

Dear Consul,

My name is (your name) and I am a (F-1, J- 1, etc.) student at Georgia State University in Atlanta, Georgia, pursuing a (bachelor's, master's etc.) degree in (field of study). A transcript and a copy of my (I-20 or DS-2019) are attached as proof of my enrollment.

I wish to invite the following individuals to my commencement ceremony to be held in Atlanta, Georgia.

First Name LAST NAME (as in passport), Date of Birth, Relationship to you.

Please assist them in receiving a tourist visa so that they may attend the ceremony as my guest.

My guests will stay at (residence, or other location) during the duration of their visit, and the costs of their visit will be covered by (financial information). Please see the attached financial documentation for more details.

Thank you for your time and kind consideration of the attached visa application.

Sincerely,

Name