

CITIZENSHIP VERIFICATION HOLD REMOVAL REQUEST

International Student and Scholar Services
Georgia State University
P.O. Box 3987
Atlanta, GA 30302-3987
Tel: 404-413-2070
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Email: iss@gsu.edu
www.gsu.edu/iss



TO REQUEST REVIEW OF IMMIGRATION DOCUMENTS FOR REMOVAL OF INTERNATIONAL STUDENT REGISTRATION HOLDS

Instructions: Please fill out the top portion of the form, and attach copies of your immigration documents per the instructions below. Documents may be scanned and emailed to iss@gsu.edu, or delivered in person or by mail to the ISSS office in 252 Sparks Hall (see full address above). No faxes can be accepted. Documents will be reviewed within two business days, and if found acceptable, the holds will be removed at that time.

Student Information:

Last Name: _____ First Name: _____

Panther ID #: _____ Admit Term: _____

Degree Level: Undergraduate Masters Doctorate Other _____

Immigration Status: _____ Date of Birth (MM/DD/YY): _____

Country of Citizenship: _____ Country of Birth: _____

Email Address: _____ Phone Number: _____

Citizenship Verification Requirement:

The Board of Regents of the University System of Georgia requires that any student applying to Georgia State University must provide verification of their lawful presence in the United States before their admission to the university can be finalized. This requirement was approved in October 2010 and is detailed in Board of Regents policies 4.1.6 and 4.3.4.

In compliance with the above policies, a **Citizenship Verification Hold** preventing course registration will be placed at the time of admission for any student admitted for fall 2011 or later until lawful presence is verified.

Guidelines for Submission of Immigration Documents:

Incoming students who are not U.S. citizens or permanent residents must provide International Student & Scholar Services (ISSS) with legible copies of their immigration documentation in order for their lawful presence to be verified. Such documents must include:

1. Copy of your passport ID page (all students must provide this)
2. Other documents appropriate to your immigration status:
 - Valid I-94 card
 - Approval notice from U.S. Citizenship & Immigration Services (USCIS)
 - If U.S. permanent resident: Front & back color copy of Form I-551 (Permanent Resident Alien Card)
 - If applicant for permanent residency: USCIS receipt notice (I-485)
[Note: An Employment Authorization Card alone is not sufficient for verification of status.]

FOR ISSS USE ONLY

Date Received in ISSS : _____ Received by: _____ Immigration Status: _____

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