

# WELCOME CHECKLIST

## What's Next?

International Student and Scholar Services  
Georgia State University  
P.O. Box 3987  
Atlanta, GA 30302-3987  
Tel: 404-413-2070  
Fax: 404-413-2072  
Email: [iss@gsu.edu](mailto:iss@gsu.edu)  
[www.gsu.edu/iss](http://www.gsu.edu/iss)



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### Complete on Day 1 of Orientation

**Activate your GSU Campus ID**

Visit: <https://campusid.gsu.edu> to activate your campus ID. Follow instructions to obtain a temporary password unless you have a U.S. SSN (Social Security Number).

**Get your GSU Panther ID Card & memorize Panther ID #**

This is your multi-purpose student ID card, which is available at Auxiliary & Support Services in the Student Center. Bring another valid photo ID card, such as your passport.

**Save Campus Safety & Security Number**

Your safety and security is important. Please save the Campus Safety & Security number in your cell phone: 404-413-3333.

**Use your GSU Email**

ISSS officially communicates with you via GSU email. Look for "ISSS" in the subject line. If your inbox is full, then you are putting yourself at risk. Always include your Panther ID and name in emails to ISSS.

**Review Online Videos**

ISSS has created several online videos that you may not have seen yet. You can review these at any time to help you adjust to life on campus and in the US. To view or review them, visit the ISSS website > Future Students Tab > Step 2 > Orientation Videos.

**Submit Completed Immunizations Records**

If not yet submitted or incomplete, take your records to the [GSU Health Clinic, 141 Piedmont Ave, Ste D, Atlanta, GA 30303, Phone: \(404\) 413-1930](#) on the street level of "The Commons." You cannot register for courses next term until this is completed. You can also get immunizations at the clinic if needed for a small fee, which is covered by your student health insurance.

**Pay Tuition and Fees**

Tuition and Fees are due at **5:00 pm on Monday before classes begin (7 days prior)**. No exceptions. If you owe a balance after this date, your courses will automatically be dropped due to State of Georgia laws, which affects your immigration status. For methods of payment, see the "Student Financial Services" website.

**Review the International Student Handbook**

A wealth of questions about a range of topics are answered in this comprehensive online guide. To access the handbook, look on the ISSS website > Future Students Tab > Step 2, Pre-Arrival.

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## Complete on Day 2 of Orientation

### Get Academic Advising

Undergraduate Students, find your academic advisor at: <http://advisement.gsu.edu/> Click the “Self-Service” tab and then “Find Your Advisor.” Graduate Students should contact their academic school or program. AFTER academic advising, register for courses through PAWS (Panther Access to Web Services)

### Course Registration (Drop/Add)

The Final Day to Drop/Add a course is **5:00 pm on the first Friday of the semester**. No exceptions. If you owe a balance, you will not be allowed to register for class, which affects your immigration status.

*→**International Enrollment Requirement:** Failure to maintain full-time enrollment throughout both Fall and Spring semesters without prior approval will lead to the termination of your immigration status. Undergraduates = minimum 12 credit hours; Graduates = minimum 9 credit hours*

### Set up a US Bank Account

For ease of financial transactions, employment, wire transfers and free ATM (Automatic Teller Machine) cash withdrawals, a US bank account is advised. Please see the International Handbook.

### Purchase or Rent Text Books

But only AFTER academic advisement. The GSU Bookstore will have the textbooks you need, or you can order them on-line if you have enough time before the 1st day of classes.

### Georgia State Test of English Proficiency (GSTEP)

Some Graduate Students are required by their academic department to take the GSTEP. ISSS has no control over this policy, or test outcomes. You may speak with your academic department if you feel you should be except from GSTEP. If you need to schedule a make-up test, please email [gstep@gsu.edu](mailto:gstep@gsu.edu). For more info, see the ISSS website > Future Students tab > Step 3

### Social Security Number (SSN)

Graduate Students with a GRA can apply for a SSN **AFTER:** you have been present in the U.S. at least 10 days. Even without a SSN, you can complete your I-9 paperwork with Human Resources, and begin working. Update your information as soon as you receive the SSN in order to be taxed properly. You will need a SSN support letters (2) from your employer and from ISSS to apply for a SSN.

### Driver's License (DL)

You can apply for a Georgia Driver License **AFTER:** SEVIS registration is completed by ISSS. Please review the International Student Handbook for more information about this topic.

### Transfer Students

Transfer I-20 Pick-up Day is 2 Weeks after class begins (14 days). Please be sure to come to the ISSS office located in 252 Sparks Hall to collect your I-20.

### Like ISSS on Facebook

ISSS posts only useful information and reminders for our international community, including job and GRA announcements on our FB page.